

KERR MACKIE GOVERNING BODY ACTION PLAN July 2017 – July 2018



1. Key Area: Do We Have the Right Skills on the Governing Body?						
Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
Ensure GB is fully skilled	Ensure good skill set across GB and identify training needs	<ul style="list-style-type: none"> • Ensure all governors complete audit and return to GSS • Use the outcome of the skills audit to inform governor recruitment 	All governors	Report back at FGB	<ul style="list-style-type: none"> • September 2017 • December 2017 	Governor time
Fill vacancies on the Governing Body	Have a full complement of governors	<ul style="list-style-type: none"> • Advertise locally (potentially use twitter/ social media) • School Governor's One Stop Shop (SGOSS) • Inspiring Governance • Identify skills needed when advertising parent governor vacancy 	Head, Chair to meet prospective candidate	Update via full governing body minutes	December 2017	Governor time/ potential advertising costs
Training	All governors to understand their roles and receive any training necessary.	<ul style="list-style-type: none"> • All new governors to complete induction training 	<ul style="list-style-type: none"> • New governors to attend Induction • Head will ask SIA about data training 	Resources committee to review CPD budget	Ongoing	Governor time Training courses could have a cost implication.

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	<p>Training needs to be linked to the SDP</p>	<ul style="list-style-type: none"> • Governors to undertake training linked to specific responsibilities 		<p>Monitor via full governing body minutes – governors to report back and training governor to keep a record</p>		<p>(Gold SLA in place)</p>
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2. Key Area: Are We As Effective As We Could Be?

Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
Governor Visits	A schedule of governor visits to be agreed with SLT with visits linked to the SDP priorities.	<ul style="list-style-type: none"> Ensure new governors understand time commitment Continue to have a calendar for governor visits and continue to complete governor visit forms Ensure visits are clearly linked to the SDP. 	Chair/ All governors	Via report back at full governing body meetings	Ongoing	Governor time
Collaborative working	Know about good practice in other schools	Continue to develop work taking place with family of schools to share best practice	Head/ Chair	Via report back at full governing body meetings	Ongoing	Governor time
Committee structure conducive to effective working	<p>Ensure all statutory requirements are met</p> <p>Ensure workload is shared</p> <p>Ensure governors are governors have good oversight of school finances and school standards</p>	<ul style="list-style-type: none"> Calendar for committee meetings. Ensure all new governors understand expectations on time Review structure annually to ensure still fit for current needs of the school. 	Committee Chairs/ Chair of GB/ HT	Review of impact at end of academic year.	Autumn 2017 then ongoing	Governor time

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3. Key Area: Are we fulfilling our statutory duties and responsibilities?						
Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
Website	Ensure website meets statutory regulations	Ensure all policies on website are signed and dated, with a review date stated.	Allocated governor	Via report back at full governing body meetings	Autumn 2017	Governor time

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4. Key Area: Do We Have A Clear, Shared Vision for the School						
Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
SDP	Governors to fully contribute to the review of the coasting school SDP and use this knowledge to input into the development of this year's.	<ul style="list-style-type: none"> • Agenda item at FGB. • Named governor linked to SDP targets and focussed visit to be based on this 	Governors	Committee and FGB minutes. Governors to write reports when visiting	Ongoing	Governor time
Review Aims and Vision of school	Governors to have a clear long term vision and medium term aims for the school	<ul style="list-style-type: none"> • Review data • Consult with stakeholders • Work with SLT and middle leaders to assess current position and develop long term and medium priorities and plans 	Chair	Via full governing body minutes	Autumn 2017	Governor time and possible training cost for data training for governors

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5. Key Area: Are we having an impact on outcomes for pupils?

Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
Ensure governors having a positive impact on outcomes	Improved data to ensure not a coasting school	<ul style="list-style-type: none"> • Review end of year data against accuracy of school's predications • Review SDP priorities accordingly • Governors to review external data independently • Governors to undertake data training 	Governors in discussion with SLT	Evidence in GB minutes	Autumn 2017	Governor data training costs

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6. Key Area: Do We Hold School Leaders to Account?						
Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
Impact of Pupil Premium/ Sports Premium	Governors to know how this money is spent and its impact	<ul style="list-style-type: none"> Report from Head/ SLT on impact of spend Governor visits Monitor action plan from external review of PP 	Philip Moore/ HT	Via full governing body minutes Report from link governor termly	Ongoing	Governor time
Quality of teaching	Ensure that all teaching is Good or better	<ul style="list-style-type: none"> Head to assess this and report to TL com Family of school will provide moderation Pay committee to review and approve HT recommendations in line with school outcomes 	Head	TL committee minutes	Ongoing	Governor time
Every governor understands and takes account of externally produced data	<p>All governors to be able to provide appropriate support and challenge to the school independently</p> <p>At least one governor to have in depth knowledge of school data</p>	<ul style="list-style-type: none"> Governors to undertake data training either through consultant or webinar. Governors to get log ins for FFT/ ASP 	HT contact Becky Lawrence/ SIA	Via full governing body minutes	December 2017	Training costs/ governor time

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7. Key Area: Are We Properly Engaged With Our School Community, The Wider School Sector and the Outside World?						
Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
Pupil Voice	Understand what pupils think and feel	Continue to - <ul style="list-style-type: none"> • Speak to pupils • Meet with school council, • Food Ambassadors • Consider Pupil Voice training 	Chair/ Link governor	Via minutes of relevant committee meetings and/or full governing body minutes	Ongoing	Pupil time Governor time
Parent Voice	Good communication with parents	Continue to - <ul style="list-style-type: none"> • Ask parents to complete Ofsted Parent View at parents evening • Have governor section in Newsletter • Head to increase number of newsletters 	Head. Governors to attend parents evening	Results to go to appropriate committee	Ongoing	Pupil/parent/staff time Governor time
Governor Impact Statement	Governors to be able to clearly articulate their impact	An impact statement to be written and published on website	Chair/ Committee chairs	Via full governing body minutes Statement to be put on website	September 2017	Governor time

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Cluster Work	Ensure the school gets good value for money from cluster work	Governors to receive a report on services provided by the cluster and the impact.	HT	HT provide report. Evidence shown through GB minutes	Ongoing from Autumn 2017	HT time
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8. Key Area: Does the Chair show strong and effective leadership?

Priority	What outcome do we want?	What will we do to achieve this outcome?	Who will do it?	How will the GB check on progress?	Deadline	What resources and training are needed?
To fill Vice Chair vacancy	Strong leadership of GB	<ul style="list-style-type: none"> • Elect V/C with experience • Have clear role descriptors for V/C and Chair • Consider Chairs training 	Governors	Evidence in minutes	Autumn term 2017	Training cost